



ALEXANDRA DOUGLASS

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EDUCATION

Indiana University, Bloomington, IN – August 2003 to May 2008

Bachelor of Arts

Majors: Studio Art, East Asian Languages and Culture

Nanzan University, Nagoya, Japan – August 2006 to May 2007

Study Abroad Program

Studied: Japanese Language, Business, History, and Arts

EXPERIENCE

Freelance Designer, Carmel, IN – 2001 to Present

Fantasy Flight Games – December 2008 to Present

- Illustrate cards for their Soul Calibur IV UFS collectible card game

Private Clients – June 2003 to Present

- Conceptualize and execute original character illustrations for individuals

Cornerstone Marketing & Advertising, Grayton Beach, FL – April 2008

- Drafted logo design concepts for a fishing resort, Red Fish Riviera

GeeseAway, Zionsville, IN – December 2007

- Created layout, programming, and graphics for company website
- Designed company logo

Guide Marketing, Greenwood, IN – August 2007

- Created layout, programming, and graphics for company website
- Developed company identity through branding and logo design

Novelty, Inc., Greenfield, IN – May 2008 to February 2010

Product Development – Graphic Designer

- Developed ideas for new products both independently and collaboratively
- Executed product and packaging projects from concept to production-ready design
 - Constructed technical spec sheets for products and packaging
 - Created original artwork and designs for new product lines
- Designed and assembled company's first print product catalog

Scottish Society of Indianapolis, Indianapolis, IN – Dec 2008 to Dec 2009

Board of Trustees – Web Chairperson (Volunteer Position)

- Redesigned Society logo and website
- Maintained website with regular updates and additional content as needed

Indiana University, Bloomington, IN – August 2005 to May 2008

Collins Board of Programmers – Art Director (Volunteer Position)

- Designed and execute event posters for dormitory dances and festivals
- Oversaw creation of decorations and props for events

Ardsley Group, Indianapolis, IN – May to August 2006 and 2007

Marketing Intern

- Redesigned company logo for use on signage, print, and uniforms
- Researched potential client leads, doubled prospect base for database marketing
- Designed ads, brochures, and technical illustrations for in-house use

SKILLS

Computers

- Have ten years experience in Adobe Photoshop, six years experience in Illustrator, and three years experience in InDesign
- Proficient with Microsoft Office, Adobe Acrobat, Adobe Flash
- Can program in HTML and CSS, type 90 wpm, operate most digital devices without instruction

Language

- Conversational in Japanese
- Basic understanding of French

Other

- Black belt in karate, eight time national champion
- Received four silver keys in the national Scholastics Art Competition, 2003